# VIGNAN INSTITUTE OF TECHNOLOGY AND SCIENCE
## Department of Computer Science and Engineering
### Academic Year 2020-21 - I Semester

| S.No | Event | Date | Person Responsible |
|---|---|---|---|
| 1 | Budget Submission for the next semester | 7th July 2020 | HOD |
| 2 | Subjects Finalization | 20th July 2020 | HOD |
| 3 | CRT for Final year students | 28th July -31st August 2020 | T & P I/C |
| 4 | Faculty Orientation Program | 01st to 8th August 2020 | HOD |
| 5 | Verifying the requirements (Stationary, attendance registers, chalks, dusters, roll list, syllabus copy time table etc)of the department for the next semester class work and distribution to the staff | 20th August 2020 | HOD |
| 6 | Fine tuning of the Timetable | 20th August 2020 | HOD |
| 7 | Staff Meeting | 28th August 2020 | Principal |
| 8 | Commencement of I Sem Class Work for B.Tech II, III & IV Year - I Sem | 01st Sept 2020 | Faculty |
| 9 | Ist spell of Instructions for covering I to III units for B.Tech II, III & IV Year- I Sem | 01st Sept 2020 - 10th Octo 2020 | Faculty |
| 10 | Teachers day | 5th Sept 2020 | |
| 11 | Engineer's Day Celebration | 15th Sept 2020 | HOD's & Students |
| 12 | IV year Mini-project abstract submission & Mini-project Review -1 for Final years | 15th -30th Sept 2020 | HOD  & Coordinator |
| 13 | Collection of online Feedback from Students | 19th Sept 2020 | Principal / HOD |
| 14 | Mahatma Gandhi Jayanthi | 2nd Oct 2020 | |
| 15 | Bathukamma Starting Day | 17th Oct 2020 | |
| 16 | Durgastami | 24th Oct 2020 | |
| 17 | EID-MILADUNNABI | 30th Oct 2020 | |
| 18 | End Examinations preparation holidays - Previous Semesters | 2nd-11th Nov 2020 | Dean Evaluation |
| 19 | GuruNanak Jayanthi | 11/30/2020 | |
| 20 | Subjects Finalization I Year B.tech I Sem | 9th Nov 2020 | HOD |
| 21 | Timetables Finalization I Year B.tech I Sem | 18th Nov 2020 | HOD and TT I/C |
| 22 | Faculty Orientation Program I Year B.tech I Sem | 12th-14th Nov 2020 | HOD |
| 23 | Staff Meeting I Year B.tech I Sem | 26th Nov 2020 | HoD &Principal |
| 24 | Induction program for I Year B.tech I Sem | 1st Dec 2020 | Ist year HOD(Dr.N.Phani Kumar) |
| 25 | Ist spell of Instructions for covering I to III units for  I B.Tech | 1st Dec 2020-23rd Jan 2021 | Faculty |
| 26 | Christmas | 25th Dec 2020 | |
| 27 | Boxing Day | 26th Dec 2020 | |
| 28 | First Mid Term examinations  for B.Tech II, III & IV Year- I Sem | 21st -28th Dec 2020 | Dean Evaluation |
| 29 | Class Review Committee Meeting (II, III, IV Year) | 30th Dec 2020 | Class Coordinators |
| 30 | NEWYEAR | Ist Jan 2020 | |
| 31 | Mini Project Review-2 for final year students | 02nd -14th Jan 2021 | HOD & Coordinator |
| 32 | Wearable Devices - AICTE Training And Learning (ATAL) Academy Online FDP | 4th-8th Jan 2021 | Dr B Vijaylaxmi, ATAL workshop Coordinator |
| 33 | Unit Test - I  I Year B.tech I Sem | 6th - 9th Jan 2021 | HOD & Evaluation |
| 34 | Bhogi | 13th Jan2021 | |
| 35 | Sankranthi | 14th Jan 2021 | |
| 36 | Department meeting and Review of % of syllabus covered and necessary act | 20th Jan 2021 | HOD |
| 37 | Feedback collection and subsequent course of action by the Principal & HOD | 23th Jan 2021 | Principal & HOD |
| 38 | Unit Test - II  I Year B.tech I Sem | 22nd-23rd Jan 2020 | HOD & Evaluation |
| 39 | First Mid Term examinations  I Year B.tech I Sem | 25th -30th Jan 25th 2020 | Exam Section |
| 40 | Republic Day | 26th Jan 2021 | |
| 41 | IIst spell of Instructions for covering III,IV and V units for  I B.Tech | 01st Feb -27th March 2021 | Faculty |
| 42 | Revision classes  B.Tech II, III & IV Year - I sem | 01st - 27th Feb2021 | HOD & Faculty |

| S.No | Event | Date | Person Responsible |
|---|---|---|---|
| 43 | Practical classes and examinations | 01st -27th Feb 2021 | HOD & Dean Evaluation |
| 44 | Technical Seminars for IV year students | 2nd -22nd Feb 2021 | HOD & Technical seminar I/C |
| 45 | "MS Admission through GRE simplified" Shanthi, Senior Faculty, Jamboree | 8th Feb2021 | HOD & Almuni Coordinator |
| 46 | Second Mid Term examinations for  B.tech  B.Tech II, III & IV Year - I sem | 15th - 20th Feb 2021 | Dean Evaluation |
| 47 | Parent Teacher Meeting  I Year B.tech I Sem | 12th Feb 2021 | HOD & Faculty |
| 48 | Unit Test - III  I Year B.tech I Sem | 16th - 17th Feb 2020 | HOD & Dean Evaluation |
| 49 | Practical classes for B.Tech I, II, III & IV Year | 22nd -27th Feb 2021 | HOD & Coordinator |
| 50 | Mini Project Viva Voce final | 25th -28th  Feb 2021 2021 | HOD & Coordinator |
| 51 | Unit Test - IV I Year B.tech I Sem | 27th Feb - 1st Mar 2021 | HOD & Dean Evaluation |
| 52 | Preparation Holidays and Practical Examinations for B.Tech  II, III & IV Year | 1st -6th Mar 2021 | |
| 53 | End Semester Examinations for B.Tech I, II, III & IV Year | 8th - 20th Mar 2021 | Dean Evaluation |
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| NOTE | | |
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| | Communication to Parents & the students having attendance less than 75% by 8th of every month | Class Counselors |
| | Deaprtment Meeting on every Fri/Sat | HOD |
| | Principal meeting with HOD's and Dean's on every Friday | Principal |
| | Minimum 2 seminars for students in a month | Alumni I/C |

# VIGNAN INSTITUTE OF TECHNOLOGY AND SCIENCE
## Department of Computer Science and Engineering
## Academic Year 2020-21 - II Semester

| S.No | Event | Date | Person Responsible |
|---|---|---|---|
| 1 | Subject Options Submission | 18th March 2021 | Faculty |
| 2 | Verifying the requirements (Stationary, attendance registers, chalks, dusters, roll list, syllabus copy time table etc)of the department for the next semester class work and distribution to the staff | 15th March 2021 | HOD |
| 3 | Faculty Orientation Program | 20th March 2021 | FOP Incharge |
| 4 | Subjects Allocation | 20th March 2021 | HOD & DAC |
| 5 | Time table fine tuning | 20th March 2021 | Time table Incharge |
| 6 | Department Staff Meeting | 22ndMarch 2021 | HOD |
| 7 | Commencement of classwork  II, III & IV Year- II Sem | 22nd March 2021 | Class Coordinators,Faculty |
| 8 | 1st spell of instructions to cover I to III units for B.Tech II, III & IV Year- II Sem | 22nd March 2021 to13th May 2021 | Faculty |
| 9 | 1st spell of instructions for B.Tech  IV Year- II Sem(3 subjects Only) | 22nd March  to 1st May 2021 | Faculty |
| 10 | CRT for Third year students | 25th March  to 17th April 2021 | T & P I/C |
| 11 | Holi | 29th March 2021 | |
| 12 | Second Mid Term examinations for I Year B.tech I Sem | 29th Mar-6th April 2021 | Dean Evaluation |
| 13 | GOOD FRIDAY | 2nd April 2021 | |
| 14 | Major Project Abstract submission | 1st April 2021 | Project Coordinators |
| 15 | Intiation of Innovative Projects | 1/4/2021 | Innovative Project Coordinators |
| 16 | BABU JAGJIVAN RAM'S BIRTHDAY | 5th April 2021 | |
| 17 | UGADI | 13th April 2021 | |
| 18 | DR.B.R. AMBEDKAR'S BIRTHDAY | 14th April 2021 | |
| 19 | End Semester Examinations for I B.Tech | 15th - 29th April 2021 | Dean Evaluation |
| 20 | Commencement of classwork for B.Tech I Year- II Sem | 15th April 2021 | Class Coordinators,Faculty |
| 21 | 1st spell of instructions for B.Tech  I Year- II Sem | 15thApril -16th June 2021 | Faculty |
| 22 | Parents Teachers Meeting Online | 15th April 2021 to 15th May 2021 | Class Teachers, Counselors and HOD |
| 23 | Unit Test – 1  for B.Tech II, III & IV Year- II Sem | 15th -17th April 2021 | Dean Evaluation &Unit  test Incharges |
| 24 | Major Project Review 1 | 19th - 24th April 2021 | Project Coordinators |
| 25 | SRI RAMA NAVAMI | 21st April 2021 | |
| 26 | 1st mid Exams  for B.Tech IV Year- II Sem | 28th -30th April 2021 | Dean Evaluation |
| 27 | 2nd Spell of Instructions for B.Tech IV Year- II Sem | 03rd May -12th June 2021 | Faculty |
| 28 | Unit Test – 2 B.Tech II, III & IV Year- II Sem | 6th- 8th May 2021 | Dean Evaluation &Unit  test Incharges |
| 29 | Feedback collection (Online) and subsequent action by the Principle and HOD | 6th- 8th May 2021 | Principal/HOD |
| 30 | Department Meeting and Review of % of syllabus covered and Necessary Action | 10th-12 May 2021 | HOD |
| 31 | Major Project Review 2 | 10th- 22nd May 2021 | Project Coordinators |
| 32 | EID UL FITR (RAMZAN) | 14th May 2021 | |
| 33 | FOLLOWING DAY OF RAMZAN | 15th May 2021 | |
| 34 | 1st mid Exams  for B.Tech II, III & IV Year- II Sem | 31st May  to June 5th 2021 | Dean Evaluation |
| 35 | Seminar/workshop/webinar | 27th- 29th May 2021 | HOD/Coordinator |

| S.No | Event | Date | Person Responsible |
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| 36 | 2nd Spell of Instructions for B.Tech II, III & IV Year- II Sem | 7th  June -31st July 2021 | Dean Evaluation |
| 37 | Major Project Final Review & Thesis Book submission | 7th - 12th June 2021 | Project Coordinators |
| 38 | 2nd mid Exams  for B.Tech IV Year- II Sem | 10th -12th June 2021 | Dean Evaluation |
| 39 | 1st mid Exams  for B.Tech I Year- II Sem | 10th -16th June 2021 | Dean Evaluation |
| 40 | 2nd Spell of Instructions for B.Tech I Year- II Sem | 17th  June -11th August 2021 | Dean Evaluation |
| 41 | Workshop on Machine Learning using Python | 21st - 26th June 2021 | HOD, FDP Coodinator |
| 42 | Seminar/workshop/webinar | 23rd- 28th June 2021 | HOD/Coordinator |
| 43 | Unit Test – 3 for B.Tech II, III & IV Year - II Sem | 28th - 30thJune 2021 | Dean Evaluation &Unit  test Incharges |
| 44 | End Semester Examinations  for B.Tech IV Year- II Sem | 14th -19th June 2021 | Dean Evaluation |
| 45 | BAKRID | 21st July 2021 | |
| 46 | Unit Test – 4  for B.TechI, II, III & IV Year - II Sem | 22st -24th July 2021 | Dean Evaluation &Unit  test Incharges |
| 47 | Seminar/workshop/webinar | 29th-31th July 2021 | HOD/Coordinator |
| 48 | Remedial classes schedule | 26th -31st July 2021 | Time table Incharge |
| 49 | Innovative Project Exhibition | 31st July 2021 | Innovative Project Coordinator |
| 50 | Second Mid Exams  for B.Tech II, III & IV Year - II Sem | 2nd-7th August 2021 | Dean Evaluation |
| 51 | Lab internal Exams | 9th -14th August 2021 | Dean Evaluation |
| 52 | 2nd mid Exams  for B.Tech I Year- II Sem | 12th -18th August 2021 | Dean Evaluation |
| 53 | INDEPENDENCE DAY | 15th August 2021 | |
| 54 | End Semester & Supplementary Exams for B.Tech  II, III & IV Year - II Sem | 16th - 28th August 2021 | Dean Evaluation |
| 55 | DDC MEETING | 16th August 2021 | HOD & Senior Faculty |
| 56 | Verifying the requirements of the department for the next semester | 16th August 2021 | HOD |
| 57 | Preparation Holidays and Pratical Examinations | 20th-26th August 2021 | |
| 58 | End Semester Examinations for B.Tech I Year- II Sem | 27th August -9th Sept 2021 | Dean Evaluation |
| 59 | Seminar/workshop/webinar | 27th-31th August 2021 | HOD/Coordinator |

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| Deaprtment Meeting on every Fri/Sat | HOD |
| Principal meeting with HOD's and Dean's on every Friday | Principal |
| Minimum 2 seminars for students in a month | Alumni I/C |