



VIGNAN INSTITUTE OF TECHNOLOGY AND SCIENCE

Near Ramoji Film City, Deshmukhi (V), Yadadri Bhuvanagiri Dist., Telangana - 508 284.

Approved by AICTE, New Delhi, Affiliated to JNTUH, Hyderabad

EAMCET CODE : VGNT

PGE CET CODE : VGNT1



DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING(AI & ML)

Ref. No. VITS/CSE(AI & ML)/DDC/2022-23/2

To,

Date: 22-08-2022

The Members of the Department Development Committee – CSE(AI & ML)

SUB: Department Development Committee B.Tech (CSE(AI & ML)) meeting on 30/08/2022

With reference to the above subject this is to inform that the meeting of Department Development Committee (Computer Science & Engineering(AI &ML)) will be held on 30/08/2022 at the college in Chairman sir chamber at 11:00 AM to discuss and finalize the following agenda points:

1. Review and action taken on previous minutes of meeting
2. NAAC A+ accreditation
3. Conduct of Certification courses, Seminars , Guest lecturers & workshop with Industry/Academic Experts
4. Conduct of Faculty development programs to enhance faculty skillset
5. Conduct of conference
6. Conduct of Department Club activities – Hackathon, Coding Contests and other events
7. Faculty Publications, Research incentives and R&D activity
8. Review on Best practices - Innovative Projects
9. Student Internships
10. MoUs for Industry interaction
11. Professional Electives, Subject Allocation and faculty workload for the next semester
12. Faculty Recruitment and conduct of FOP Program
13. Discussion on Vision and Mission of the Department

You are requested to attend the meeting.

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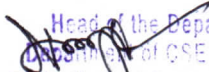
DDC Members

Principal(For kind information)

Dean-Admin

CSE (AI &ML)Faculty


Head of the Department
Department of CSE (AI & ML)
Vignan Institute of Technology & Sciences
Vignan Deshmukhi (V),
Yadadri Bhuvanagiri, Dist-508 284

Chairman - DDC



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DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING(AI & ML)

Ref. No. VITS/CSE(AI & ML)/DDC/2022-23/2

MINUTES OF THE MEETING OF DEPARTMENT DEVELOPMENT COMMITTEE (DDC)
MEETING HELD ON 30/08/2022

Date: 30-08-2022

1. Review and action taken on previous minutes of meeting
2. NAAC A+ accreditation
3. Conduct of Certification courses, Seminars , Guest lecturers & workshop with Industry/Academic Experts
4. Conduct of Faculty development programs to enhance faculty skillset
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12. Faculty Recruitment and conduct of FOP Program
13. Discussion on Vision and Mission of the Department

The DDC meeting was held on 30-08-2022 at 11:00AM in Chairman sir chamber, VITS, Deshmukhi. The members present in the meeting were:

S.No	Name	Designation	Signature
1	Dr.J R V Jeny, HOD	Chairman	
2	Dr.K.Shahu Chatrapati, Professor & Additional Controller of Examinations , JNTUH	Special Invitee	
3	Mr.Pratap Reddy, IT Project Manager, TCS	Special Invitee	
4	Dr. K Rama Krishna reddy	Member	
5	Mrs Gokilavani	Member	
6	Mrs.Shaik Merajunnisa	Parent	
7	Mr. P. Umakanth	Parent	

Vignan Institute of Technology and Science
Vignan Hills,
Pochampally (M), Yadadri

8	Mr. Neeli Giridhar	Student Member	N. Giridhar
9	Miss. P. Divya	Student Member	P. Divya
10	Miss. Julakanti Sowmya	Student Member	J. Sowmya
12	Mr. Bodasu Sharath Kumar	Student Member	Sharath Kumar SK
13	Miss. Batiprolu Sai Mahitha	Student Member	B. Sai Mahitha
14	Mr. Somarouthu Dhanesh Sai	Student Member	S. Dhanesh Sai
15	Miss. Ganduri Venkata Naga Shri Himaja	Student Member	G. Himaja

Chairman welcomed all the members of the DDC and the following points were discussed in the meeting:

Item No. 1 : Confirmation of Minutes of last meeting

Resolution : The minutes of last meeting held on 25-02-2022 were comprehended unanimously confirmed. The actions and updates on the previous meeting are:

1. CISCO certification courses on “CLA: Programming Essentials in C” module and “Programming Essentials in Python” was conducted for II year students
2. Successfully Completed NAAC inspection
3. Innovative Projects Expo was organized and students exhibited their projects.

Item No. 2 : NAAC accreditation with ‘A+’ Grade, CGPA of 3.49 / 4.0

Chairman happily announced that Institute got NAAC accreditation with ‘A+’ grade, CGPA of 3.49 out of 4.0. Special invitees have congratulated Students, Management and all Stake holders for achieving best grade in first attempt itself. It was also resolved to continue these efforts to strive for autonomous status to the institution.

Item No. 3 : Conduct of Certification courses, Seminars and Guest lectures with Industry / Academic Experts

Chairman presented before the members that 118 students secured Cisco Certification, 63 students secured Hacker Rank certifications and 63 students secured Oracle University Certification. It is proposed to continue certification programs for 2nd year students. Guest lectures were organized on the topics “database management through SQL” and “Credit Risk Modeling”.


Dr.K.Shahu Chatrapathi and Mr.Prathap Reddy has suggested to encourage students to do more certification programs on cutting edge technologies like Blockchain technology, Python, Amazon web Services from this semester onwards.

Resolution : It is resolved to encourage students to do NPTEL, CISCO and other certification programs and make sure at most students will get certified. It also resolved to continue certification programs offered by Infosys, Oracle and other eminent organizations.

Item No. 4 : Conduct of Faculty development programs to enhance faculty skill set

It is proposed to conduct a one week FDP for faculty on Artificial Intelligence.

Resolution : It is resolved to conduct one Faculty Development Workshop per semester. It is also resolved to encourage the faculty to attend workshops conducted by other technical institutes.


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 Pochampally (M), Yadadri Bhongir Dist-515 124

Item No. 5 : Conduct Conference

Chairman explained about the schedule of the conference to be organized

Resolution : It is resolved to organize one national and one international conference per year.

Item No.6: Conduct of Department activities - Hackathon, Coding Contests and other events

The Chairman presented before the members, the list of technical and non-technical events planned for the coming semester. Members suggested to encourage students to participate in coding contests, Hackathon to improve coding skills.

Resolution: It is resolved to encourage students to participate Hackathon and other contests, so that they can work on real-time problem statements. It is also resolved to conduct Coding contests on C, Python and Java as Department club activities.

Item No. 7 : Faculty Publications, Research incentives and R&D activity

Members gone through the faculty publications list and suggested to increase SCI / SCOPUS indexed journal publications. Chairman also presented before the committee about Research incentives given by management. Dr.K.Shahu Chatrapati appreciated management for their initiative and suggested faculty to improve their research outcome.

Resolution : It is resolved to encourage faculty members to publish their research work in good journals and also attend high impact conferences. It is also resolved to encourage faculty to apply for AICTE QIS schemes.

Item No. 8 : Review on Best practices - Innovative Projects

The Chairman presented the Innovative project expo report of recently conducted event before the members. A total of 42 innovative projects were created by the students of 2nd year in fields like IOT, ML , Communications and Securities.

Resolution : It is resolved to continue innovative projects practise for every semester also with focus on real-time projects.

Item No. 9: Student Internships

The chairman presented that students were encouraged to participate in internships and 51 students successfully completed Cisco AICTE Virtual Internship Program 2022 in Programming certified by CISCO - AICTE - NASSCOM

Resolution : It is resolved to motivate and guide students towards publications by making them to submit papers in conferences.

Item No. 10 : MoUs for Industry interaction

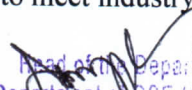
The Chairman presented list of MoUs for improvement of student skillset and internship opportunities. The Members expressed satisfaction over MoUs with eminent organizations and encouraged to have more MoUs to enhance internship opportunities.

Resolution : It is resolved to utilize the existing MoUs effectively and also to enter MoUs with new organizations for the benefit of students and faculty.

Item No. 11 : Professional Electives, Subject Allocation and faculty workload for this semester

The Chairman explained the process of taking subject options from faculty members and assigning subject accordingly. The Members stressed on need to assign senior faculty members for programming subjects like Python Programming , Object Oriented Programming using Java subjects.

Resolution : It is resolved to suggest students to opt for Professional elective courses which helps them to meet industry needs.


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Item No. 12 : Faculty Recruitment and conduct of FOP Program

The Chairman has presented before the members about details of faculty recruitment done recently. Members stressed on conduct of Faculty Orientation Program for newly recruited faculty members.

Resolution : It is resolved to conduct FOP program during 29th and 30th of August 2022.

Item No. 13 : Discussion on Vision and Mission of the program

The Members have discussed on Program Specific Outcomes(PSOs) and Program Educational Objectives(PEOs) and expressed satisfaction. They have also verified attainment levels.

Resolution : It is resolved to continue the existing PSOs and PEOs without any modifications.

Chairman thanked all the member for attending the meeting and for their continuous support and suggestions to the department development. He requested all the members to read this DDC - MOM and convey modifications if any for confirmation within 3 days.

Head of the Department
Department of CSE (AI & ML)
Vignana Institute of Technology & Sciences
Dr. J. R. W. Jeny, mukhi (V),
Head of CSE(AI & ML), VITS

Copy to:

Principal (for his kind information),

Dean Academics,

Dean Administration,

DDC members,

Dean IQAC,

CSE(AI & ML) Department faculty