



VIGNAN INSTITUTE OF TECHNOLOGY AND SCIENCE

Near Ramoji Film City, Deshmukhi (V), Yadadri Bhuvanagiri Dist., Telangana - 508 284.

Approved by AICTE, New Delhi, Affiliated to JNTUH, Hyderabad

EAMCET CODE : VGNT

PGCET CODE : VGNT1



Department of Computer Science & Engineering (Data Science)

Ref. No. VITS/CSE(DS)/DDC/2022-2023/1

To,

Date: 01-08-2022.

The Members of the Department Development Committee – CSE (DS)

SUB: Department Development Committee B.Tech (CSE-DS) meeting on 13/08/2022

With reference to the above subject this is to inform that the meeting of Department Development Committee (Computer Science & Engineering-Data Science) will be held on 13/08/2022 at the college in Chairman sir chamber at 10:30 AM to discuss and finalize the following agenda points:

1. Review and action taken on previous minutes of meeting
2. Conduct of Certification courses, Seminars, Workshops and Guest Lectures with Industry/Academic Experts
3. Conduct of Faculty Development Programmes to enhance skill set of faculty
4. Conduct of International conference
5. Conduct of activities - Hackathon, Coding Contests and other events
6. Faculty Publications and R&D activity
7. Review on Innovative Projects Practise
8. Third year internships
9. Subject Allocation and Faculty workload for the next semester
10. Faculty Recruitment and conduct of FOP
11. Identification of tough subjects
12. MoUs for Industry Interaction

You are requested to attend the meeting.

Copy to:

Principal(For kind information),

Dean Academics,

Dean-Administration,

DDC Members,

Dean IQAC

CSE(DS) Faculty

Prof.P.Lavanya Kumari

HOD – CSE(DS),

Chairman - DDC

Head of the Department
Dept. of Computer Science & Engineering (Data Science)
Vignan Institute of Technology & Science
Vignan Hills, Deshmukhi (V), Pachareddy (P)
Yadadri Bhongiri Dist.-508 284, T.S.



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Department of Computer Science & Engineering (Data Science)

Ref. No. VITS/CSE(DS)/DDC/2022-2023/2

MINUTES OF THE MEETING OF DEPARTMENT DEVELOPMENT COMMITTEE (DDC)

MEETING HELD ON 13/08//2022

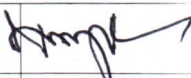
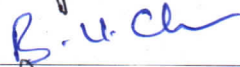
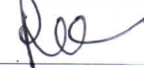



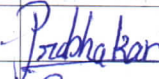
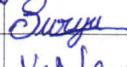

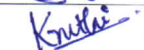
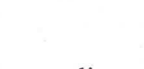
Date: 13-08-2022

Agenda:

1. Review and action taken on previous minutes of meeting
2. Conduct of Certification courses, Seminars, Workshops and Guest Lectures with Industry/Academic Experts
3. Conduct of Faculty Development Programmes to enhance skillset of faculty
4. Conduct of National and International conference
5. Conduct of activities - Hackathon, Coding Contests and other events
6. Faculty Publications and R&D activity
7. Review on Innovative Projects Practise
8. Third year internships
9. Subject Allocation and faculty workload for the next semester
10. Faculty Recruitment and conduct of FOP
11. Identification of tough subjects
12. MoUs for Industry Interaction

The DDC meeting was held on 13-08-2022 at 10:30AM in Chairman sir chamber, VITS, Deshmukhi. The members present in the meeting were:

S.No	Name	Designation	Signature
1	Prof.P.Lavanya Kumari, HOD	Chairman	
2	Dr.K.Shahu Chatrapati, Professor & Additional Controller of Examinations, JNTUH	Special Invitee	
3	Mr.Pratap Reddy, IT Project Manager, TCS	Special Invitee	
4	Dr.B.Prakash	Member	
5	Dr.G.Raja Vikram	Member	

6	Dr.J RV Jeny	Member	
7	Prof.B.V.Chowdary	Member	
8	Prof.B.Ravi Krishna	Member	
9	Mrs.R.Sasikala	Member	
10	Mr.V.Rajasekhar	Member	
11	Mr.G.Murali	Parent	
12	Mr.D.Prabhakar	Parent	
13	Mr.D.Surya (20891A6712)	Student Member(III Year)	
14	Ms.V.Navya Sri (20891A6760)	Student Member(III Year)	
15	Mr.V.Hemanth(21891A6758)	Student Member(II Year)	
16	Ms.V.Kruthi(21891A6759)	Student Member(II Year)	

Chairman welcomed all the members of the DDC and the following points were discussed in the meeting:

Item No.1 : Review and action taken on previous minutes of meeting

Resolution : The review and actions taken in the previous meeting were discussed:

1. Institution is accredited with NAAC A+ grade
2. Conducted CISCO Certificate Course
3. 21 students completed CISCO Certification in **“Programming Essentials in C”**
4. NPTEL Certification courses done by students and faculty
5. Students attended Workshop on **“Machine Learning with Python”**
6. II Year students along with faculty visited **“National Remote Sensing Centre”**
7. Conducted Faculty Orientation Program(FOP)
8. Faculty published one Book titled **“ Foundation of Data Science Theory and Applications”**
9. Pass Percentage of II CSE (DS) : 77%
10. II year Students received first prize in Cricket Competition conducted by our college at interdepartmental level.
11. Applied for UGC Autonomous and waiting for inspection
12. Classrooms are equipped with Digital boards for effective teaching.
13. Discussion on vision, mission, PSO's and PEO's of the program.

Item No.2:Conduct of Certification courses, Seminars, Workshops and Guest lectures with Industry/Academic Experts

Chairman presented before the members about CISCO certification courses. It is proposed to continue the same for II & III year students to improve their knowledge

towards good placement prospects. Dr.K.Shahu Chatrapathi and Mr.Prathap Reddy have suggested to encourage students to do more certification courses on latest technologies like Blockchain technology, Data Science. It is also proposed to conduct Seminars and Guest Lectures on Artificial Intelligence, Data Science, Devops, Carrier guidance, Entrepreneurship in Recent Times .

Resolution : It is resolved to train and encourage students rigorously for certification courses to do with NPTEL,CISCO,Coursera,Udemy etc. and make sure most of the students will get certified. It is also resolved that Industry/Academic experts can be invited for the lecture talks on those specified areas to give the students and faculty an insight of the topics in real scenarios.

Item No.3: Conduct of Faculty development programs to enhance faculty skillset

Chairman discussed with DDC members to Conduct FDPs in the department based on subject domain by external speakers from Industry and Academics. Planning to conduct the below mentioned FDPs

- ✓ FDP on Machine Learning and AI
- ✓ FDP on Data Science

Resolution: Committee experts suggested that, encourage the faculty to learn the latest technologies through online courses. It is also resolved to conduct and make it compulsory for the faculty to attend a FDP on latest technologies in order to upgrade their knowledge. This, if implemented it will certainly improve the teaching quality.

Item No.4: Conduct of National and International conference

Chairman presented before the DDC members that planning to conduct International Conference by computer science and all allied branches in this academic year .

Resolution: It is resolved to conduct one Conference (National/International) per academic year with good number of quality paper publications.

Item No.5: Conduct of activities - Hackathon, Coding Contests and other events

Chairman presented about the events which will be conducted includes coding contest, Quiz, internal hackathon.

Resolution: Based on the external experts suggestions it is resolved to conduct more number of coding contests on various platforms and other events like technical quiz, paper presentation. So that students can improve their their communication skills and coding skills in view of placements.

Item No.6: Faculty Publications and R&D activity

Chairman discussed about the support given by management for publishing papers in Scopus indexed journals. It is mandatory for all faculty to publish one paper per semester in reputed journal and also informed about patents & book chapters to be published.

Resolution:DDC expert members suggested that try to increase the quality and quantity of publications. Don't go for paid SCI/Scopus journals. Focus more on the domains which have more scope for research.

Item No.7: Review on Innovative Projects Practise

Chairman presented before the members about idea of implementing innovative projects by 2nd year students and also there is a practice of organizing project expo where the student projects will be displayed and judged by the experts and awarded with cash prizes for the winners.

Resolution : Experts appreciated students and suggested to motivate students for doing projects by developing small applications. It is resolved to implement innovative projects by automating the campus services like Attendance Management System, Transport, Library, etc.

Item No.8: Third year internships

Chairman discussed about the Internships is that students are willing to do internship in software companies to get experience and hands on knowledge in their respective career field. Experts suggested that Make MOUs with more software companies so that more number of students can get benefited.

Resolution:

It is resolved to encourage and motivate more students to do internships. It is also resolved to apply for internships through agencies like TASK,CISCO,AICTE etc.

Item No.9: Subject Allocation and faculty workload for the next semester

Chairman presented before the DDC members about Subject allocation and Faculty Workload , it is as per UGC and AICTE norms. Subject Allocation is done by taking subject options and preferences from faculty members and assigning subjects accordingly. The Members suggested that assign senior faculty members for programming subjects. They have also suggested to opt for important professional courses Web Programming and Software Project Management for 3rd year students to meet industry requirements.

Resolution : It is resolved to assign programming subjects to senior faculty and it is also resolved to suggest students to opt for Professional elective courses Web Programming and Software Project Management for 3rd year students

Item No.10: Faculty Recruitment and conduct of FOP

Chairman presented before the DDC members about faculty recruitment and conduction of FOP. Panel members will review the faculty teaching, provide feedback about teaching and again revise the teaching for improvement of teaching skills.

Resolution:

Experts suggested that recruit faculty who has more experience. It is resolved to improve quality of teaching by attending more workshops, FDPs, online certification courses on various domains etc.

Item No.11: Identification of tough subjects

Chairman discussed about identification of tough subjects as per JNTUH curriculum and requested the members to identify the list of tough subjects for the upcoming semester to fix attainment levels. Views from Students, Experts and Faculty members are considered in this regard.

Resolution : Based on the inputs given by the members, it is resolved to consider the following subjects as tough subjects for the upcoming semester and the attainment levels are fixed accordingly.

It is resolved to arrange guest lecture by industry experts, planning to include more practical sessions

S.No.	Course Name	Year and Semester
1	Data Structures	II Year I Sem
2	Introduction to Data Science	III Year I Sem

Item No. 12 : MoUs for Industry interaction

The Chairman presented list of MoUs for improvement of student skillset and internship opportunities. The Members expressed satisfaction over MoUs with eminent organizations and encouraged to have more MoUs to enhance internship opportunities for more number of students.

Resolution : It is resolved to utilize the existing MoUs effectively and also to enter MoUs with new organizations for the benefit of students and faculty.

Chairman thanked all the member for attending the meeting and their continuous support and suggestions for the department development. She requested all the members to read this DDC - MOM and convey modifications if any for confirmation.



Sd/-

Prof.P.Lavanya Kumari

Head – CSE (DS), VITS

Head of the Department
Dept. of Computer Science & Engineering (Data Science)
Vignan Institute of Technology & Science
Vignan Hills, Deshmukhi (Vill), Pochampally (Mdt)
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Copy to:

Principal (for his kind information),

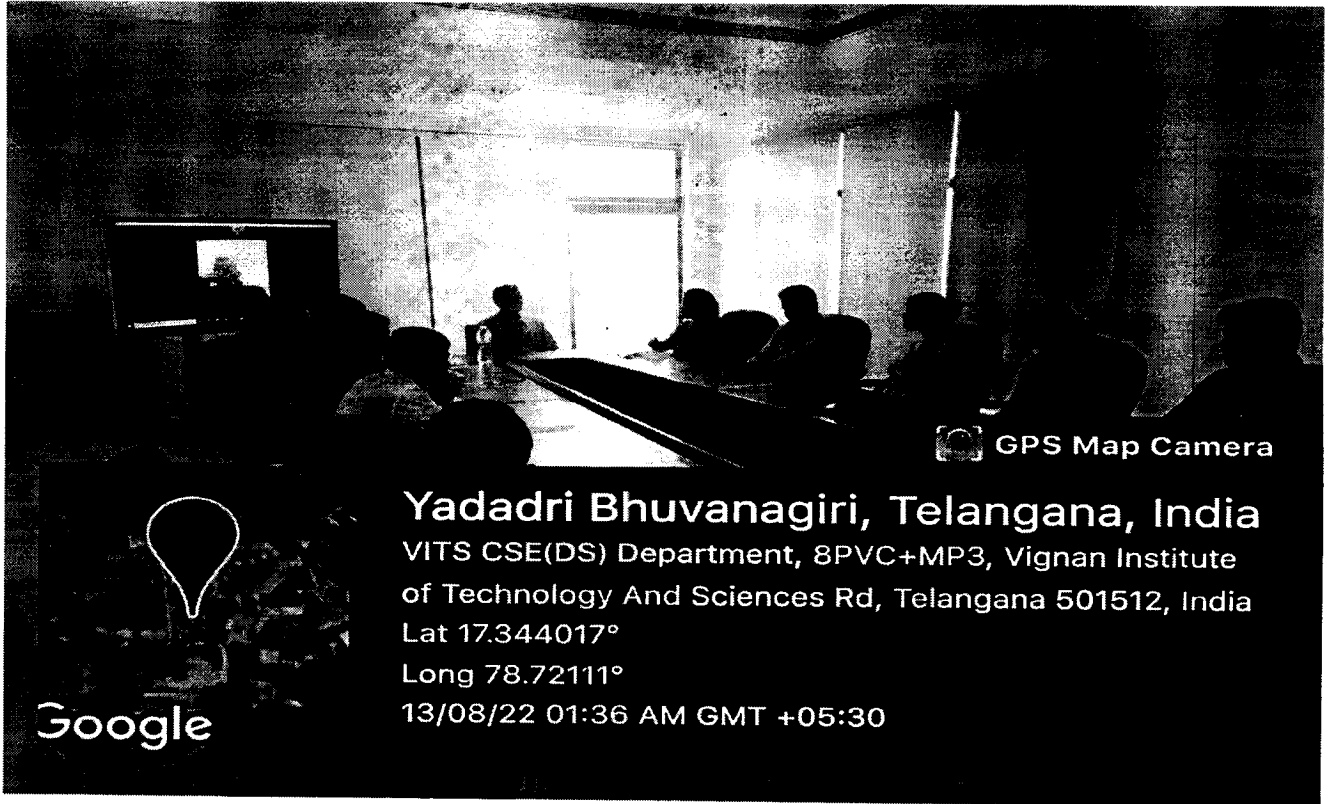
Dean Academics,

Dean Administration,

DDC members,

Dean IQAC,

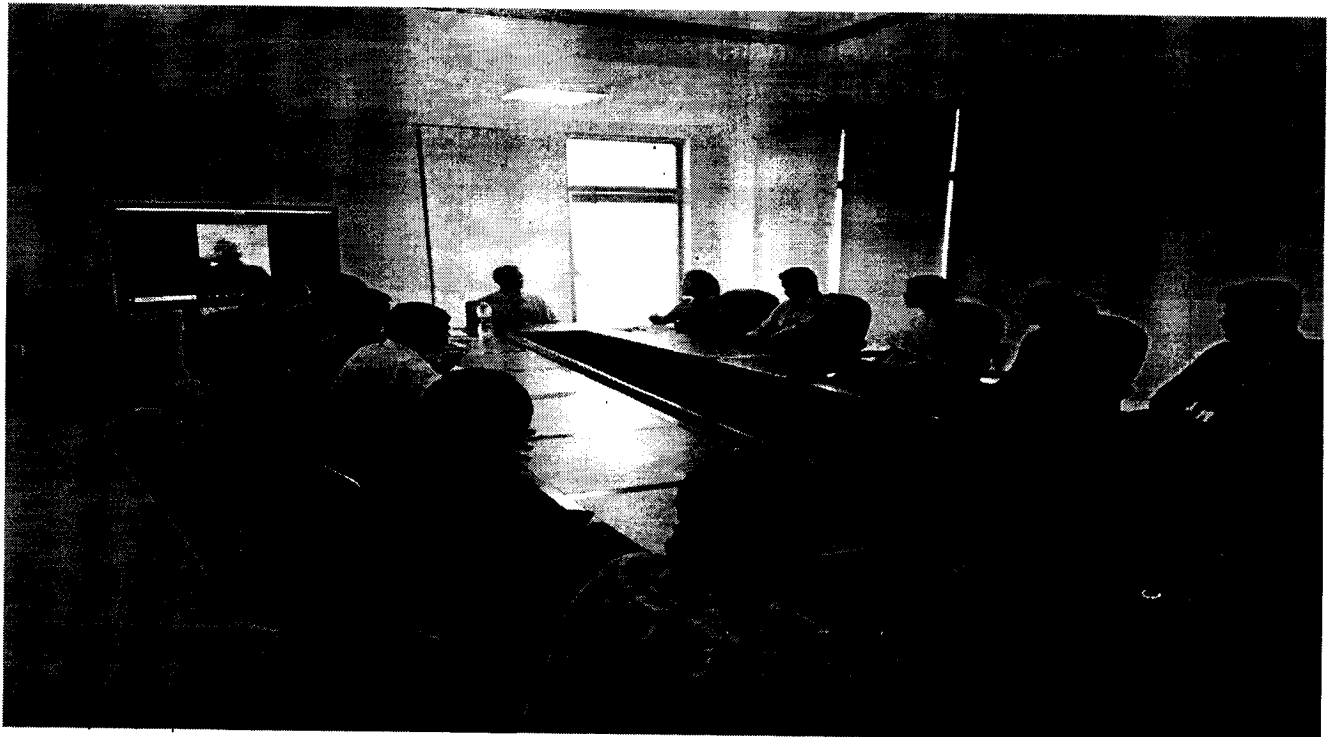
CSE Department faculty

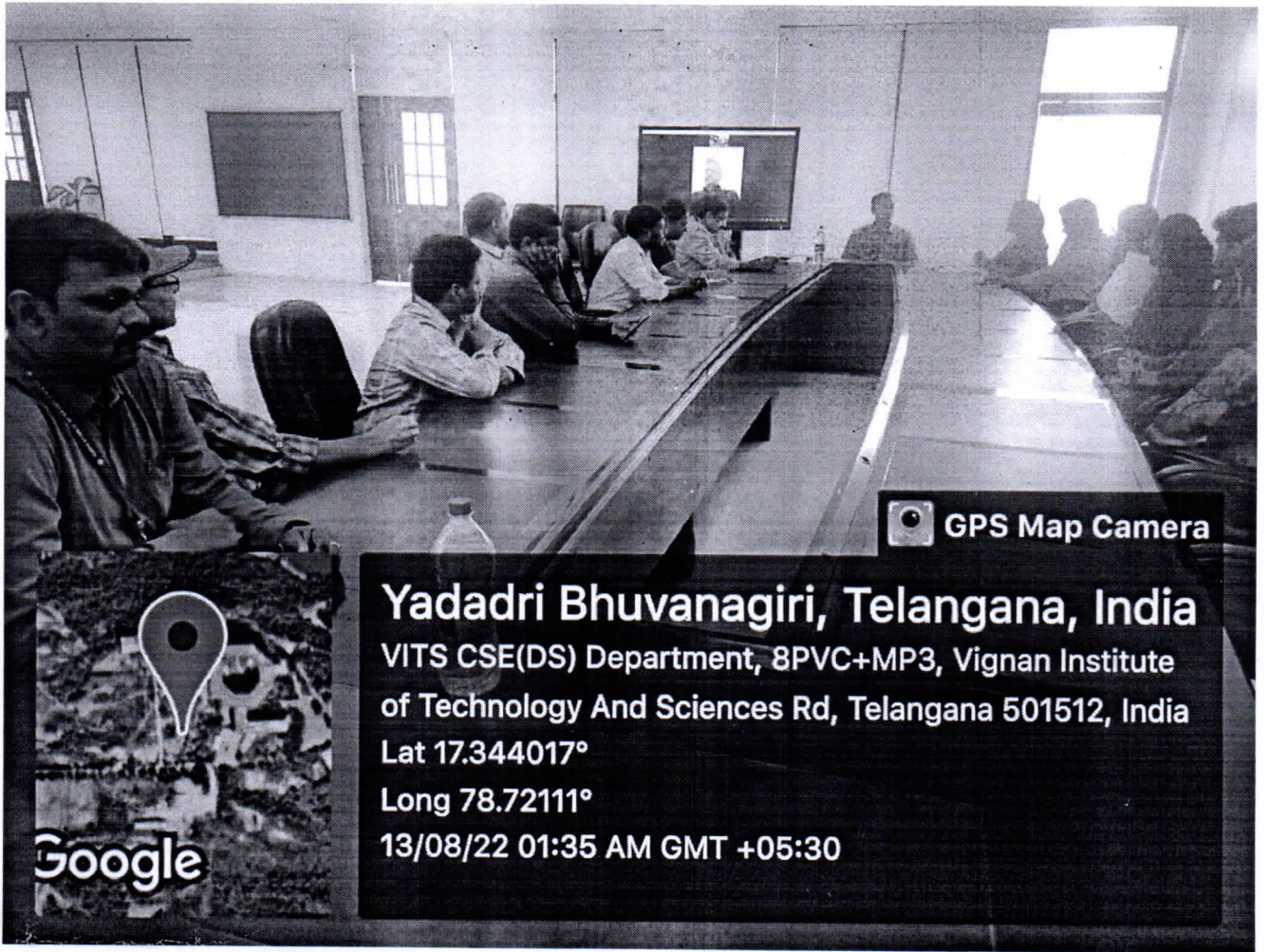


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P. L.

Head of Dept.
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