



Date: 03/02/2022

VITS/PO/2022-23/HCM /001

CONSTITUTION OF HOSTEL COMMITTEE

In supersession of all the previous notifications on the subject, the following Hostel Committee is constituted.

S.No	Name of the Faculty	Actual Designation	Designation in the Committee
1	Dr. G. Durga Sukumar	Principal	Chair person
2	Mr. G. Narendar	Dean Administration	Member Secretary/Chief Warden
3	Mr. Ch. Murali Krishna	Accountant	Member-Finance
4	Mr. Sk. Ismail	Warden for Boys Hostel	Member
5	Ms. K.Rajani	Warden for Girls Hostel	Member
6	Dr. K .Chandra Shekar	Professor, ME	Member
7	Mr. CH.Ramaiah	Asst. Prof., EEE	Member
8	Mr. B.Mahesh	Asst. Prof., CE	Member
9	Mr.Vittal Kolli	Asst. Prof., ECE	Member
10	Mr.R.Praveen Kumar	Asst. Prof., CSE	Member
11	Mr. K.Prem Sagar	Asst. Prof., EIE	Member
12	Dr.Y.V.Seshagiri Rao	Assoc. Prof., BS&H	Member
13	Mr.G.Uday Sai Reddy	Student from Boys Hostel	Member
14	Ms.K.Shivani	Student from Girls Hostel	Member

Role of Hostel Committee:

1. The Chair person of the hostel committee shall report to the management regarding the effective discharge of duties by the Hostel Committee.
2. The hostel committee shall take active interest in general welfare of the students residing in the hostel and assist the Chief Warden/Wardens in maintaining the living standards.
3. The hostel committee shall assist the Chief warden/wardens in the timely allotment of the rooms, report any unauthorized use or misuse of hostel and bring to notice any untoward incidence occurring in the Hostel premises.
4. The hostel committee shall supervise and ensure proper and limited use of electricity and water in the hostel premises.



VIGNAN INSTITUTE OF TECHNOLOGY AND SCIENCE

Near Ramoji Film City, Deshmukhi (V), Yadadri Bhuvanagiri Dist., Telangana - 508 284.

Approved by AICTE, New Delhi, Affiliated to JNTUH, Hyderabad

EAMCET CODE : VGNT

PGCET CODE : VGNT1



Date: 12/07/2022

VITS/PO/2022-23/HCM /002

Circular

This is to inform all the members of hostel committee that there will be a meeting in Principal's Office on 13-07-2022 at 12:30PM to discuss the following agenda.

AGENDA:

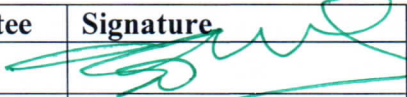
1. Rules and regulation of hostel
2. Discussion on Standard menu of hostel
3. Discussion on student staying in hostel during college hours
4. Other issues related to hostel facilities and maintenance

PRINCIPAL

Copy to: All Members of Hostel Committee

PRINCIPAL
Vignan Institute of Technology and Science
(Vi) Deshmukhi, Pochampally (Mdi),
Yadadri Bhuvanagiri Dist.-508 284.

Signatures of the committee members

S.No	Name of the Faculty	Designation in the Committee	Signature
1	Dr. G. Durga Sukumar	Chair person	
2	Mr. G. Narendar	Member Secretary/Chief Warden	
3	Mr. Ch. Murali Krishna	Member-Finance	
4	Mr. Sk. Ismail	Member	
5	Ms. K.Rajani	Member	
6	Dr. K .Chandra Shekar	Member	
7	Mr. CH.Ramaiah	Member	
8	Mr. B.Mahesh	Member	
9	Mr.Vittal Kolli	Member	
10	Mr.R.Praveen Kumar	Member	
11	Mr. K.Prem Sagar	Member	
12	Dr.Y.V.Seshagiri Rao	Member	
13	Mr.G.Uday Sai Reddy	Member	
14	Ms.K.Shivani	Member	



Date: 13/07/2022

VITS/PO/2022-23/HCM /003

Minutes of Meeting of Hostel Committee

Hostel committee has been assembled at Principal's office on 13/07/2022 at 12:30PM for addressing and reviewing the following agenda.

AGENDA:

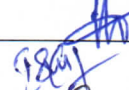


1. Rules and regulation of hostel
2. Discussion on Standard menu of hostel
3. Discussion on student staying in hostel during college hours
4. Other issues related to hostel facilities and maintenance

The following points were discussed during the meeting and the minutes were recorded as below.

1. The Chair person welcomed all the members of the committee.
2. Committee members discussed the rules and regulation of the hostel and it resolved to inform the rules and regulations of hostel to students which should be follow strictly.
3. Day wise standard menu of the food items were decided by the committee members.
4. It was decided that all the students strictly instructed that no student stay in hostel during the college hours without taking permission from warden.
5. It was decided the sanitation the hostel premises.
6. It was decided by the committee members that all the students must go to the mess at prescribed timings i.e. breakfast before 8:30am and dinner between 7:30pm to 8:30pm.
7. It was decided by the committee members that Wi-Fi will be made available to students from 5pm-8am
8. It was decided that all the students must use dustbins in hostel premises.
9. It was decided that all the students must close their rooms while coming out in order to protect their belongings.

The Meeting is concluded with thanks to the Chair.

Signatures of the committee members

S.No	Name of the Faculty	Designation in the Committee	Signature
1	Dr. G. Durga Sukumar	Chair person	
2	Mr. G. Narendar	Member Secretary/Chief Warden	
3	Mr. Ch. Murali Krishna	Member-Finance	
4	Mr. Sk. Ismail	Member	
5	Ms. K.Rajani	Member	
6	Dr. K .Chandra Shekar	Member	
7	Mr. CH.Ramaiah	Member	
8	Mr. B.Mahesh	Member	
9	Mr.Vittal Kolli	Member	
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